



THE KHMER SCHOOL OF LANGUAGE [KSL]

(Founded by SAO in 1993)

Course Opportunities

- ❖ Monday to Friday 8:00 - 12:00, 14:00 - 17:00. Saturday 8:00 - 18.00.
- ❖ Speaking, Listening, Reading, Writing, and Specialist Subjects.
- ❖ Various types of programs available at all levels.

Registration fee

- ❖ Registration fee is 80.00 USD per student

Tuition fees

- ❖ 1 to 1 lessons are 8.00 USD per hour, 2 to 1 are 6.00 USD per hour for each person .
- ❖ Providing OFF- PREMISES and OUT OF HOURS services: 9.00 USD/hour/person. Late evening lessons start from 6:30-8pm
- ❖ Teacher travel time to student's location around Phnom Penh is charged at 5.00 to 7.00 USD per session depending on distance.
- ❖ Saturday lessons (8-12 am, 2-5pm) are 10.00 USD per hour/person
- ❖ Skype lessons are 12.00 USD per hour (include study material sent each lesson) for overseas.

Study Materials

- a- Book and Audio CD for level 1& 2 for listening and speaking (Class Beginner)
- b- Book and Audio CD for level 3 & 4 for listening and speaking (Class Intermediate)
- c- Book and Audio CD for level 4 & 5 for listening and speaking (Class Advance).
- d- Book and Audio CD for special subject (include certificate, exam test, Assessment)
- e- For Writing & Reading book & Audio CD for (Class Beginner Gov. Book grade 1& 2)
- f- For Writing & Reading book & Audio CD for (Class Intermediate to advance Gov. Book grade 3-12)
- g- For Writing & Reading book & Audio CD for (Class Intermediate to advance KSL Book)
- h- Special subject for INGO's work
- i- Bible study & Gospel book & Audio CD
- j- Medical book and Audio CD
- k- Khmer history and culture

Study Program

- ◆ KSL has a variety of Khmer language study books and MP3 that can be purchased at a reasonable price.
- ◆ Students who do not study on the KSL premises will be asked to pay extra for teacher travel expenses at a cost of \$5.00 for short distance and \$7.00 for long distance.
- ◆ Special rates will be offered for group study.
- ◆ Once you have discussed your study requirements with our KSL staff and decided when you want to study and for how many hours a day/week, a personal schedule for the calendar month in question will be prepared for you each two months. This schedule will be given to you to check and you will be asked to confirm that the selected days and hours are correct. At this stage, if you have any problems with your schedule, or if you want to make changes, please inform the administration staff. The schedule requires your signature before your bill can be calculated.
- ◆ Your personal study schedule for a calendar month will be prepared and handled out in advance by the 10th of the first month with payment for two months.

Payment of Study Fees

- ◆ Students are kindly requested to pay the study fees within 1-10 days of receiving the invoice. Please notify our administration staff if you are unable to do so. This is to confirm study with us, then we will reserve your regular class with teacher, and we will not receive any new student.
- ◆ Study fees (for two calendar months) must be paid in advance prior to commencing the course at KSL and thereafter for each two calendar months for students continuing study. Please discuss with the KSL administrator for any further clarification on the payment within date 1st to 10th. If you miss any lessons your money cannot be refunded. In exceptional circumstances such as having urgent meeting with your company or you are seriously sick, we can offer you extra lessons in lieu of some of the lessons you have missed (maximum 3 hours). These lessons must be taken in the same month and not carried across months. When your teacher is sick or has emergency, you will be able to study with a substitute teacher instead.
- ◆ A complete schedule is posted weekly on the first floor of KSL showing all teaching programs. Your name will appear under your teacher's name as on your personal schedule. No swapping or substituting of teachers is permitted.
- ◆ Contact : Seng BouAddheka (Executive director) Phone:+ 855 (012) 80 47 18, + 855 (096) 7080196
For appointment discuss about your study.

Thanks you for choosing to study at KSL

Best regards,

Addheka SengBou (MS)
Executive director

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